SIKKIM

1977-78

Administration : The State Archives is under the administrative control of the Department of Cultural Affairs and the Deputy Director is incharge of the State Archives. The Archives Department is being organized in all its facets. During the period under report a type writer and a xerox machine were purchased while proposal to purchase a vacuum clearner was finalised. Proposal for the inspection of records and liaison with different Departments, Divisional, District and other Offices was approved. Proposals for the purchase of lamination machine, microfilm reader, carton boxes, starting a short term course in Archives-Keeping, renting a building for archives and purchase of reference publications are under consideration of the government.

Budget : During the period under report, provision of Rs. 0.75 lakh (both for Archives and Museum) was made on plan side out of which a sum of Rs. 68,583.47 was spent. For 1978-79, provision of Rs. 0.80 lakh both for archives and museum has been made.

Building : The State Archives has no building of its own. Construction of the building is under active consideration of the Government.

Record Management : Necessary instructions were issued to various departments concerning weeding of records. The proposal to issue an Archival Policy Resolution is under consideration of the Government.

Research and Reference :
Reference Media :
Publication Programme :
Preservation of Records :
} The work will be taken up when the Archives is organised.

Photo-Duplication : The proposal to acquire microfilm unit is being mooted out.

Library : During the period under report 260 books were acquired.

TAMIL NADU

1976-77

Administration : Consequent on the transfer of Thiru L. M. Vasagam, I.A.S., Thiru M. K. Gomethagavelu, I.A.S., assumed charge of the post of Commissioner of Archives and Historical Research, Tamil Nadu Archives on 9th July, 1976 (Forenoon) and continued in the post during the period under report. Thiru S. Singarajan, M. A., M. Litt., continued to be the Director of Archives and Thiru V. Kunhikannan Nair, continued to be the Assistant Director of Archives, Tamil Nadu Archives.

Proposals for installation of microfilm unit in the Tamil Nadu Archives and imparting training in Record Management to the person in-charge of record rooms of the various government offices/quasi government offices etc., were also submitted to Government during the period under report.